

PUBLIC HEALTH- SEATTLE & KING COUNTY

Community Health Services/ Eastgate
Hourly Rate Range \$21.91 - \$27.78
Job Announcement No: 04MH4535

OPEN: 8/23/04 CLOSE: 9/3/04

WHO MAY APPLY: This career service position is open to all qualified candidates

WHERE TO APPLY: Required forms and materials must be sent to: Employment Services, 999 3rd Avenue, Suite 600, Seattle, WA 98104. Applications materials must be received by 5:00 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Saskia Schaeffer at (206) 296-9752 for further inquiries. PLEASE NOTE: Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: A <u>King County application form, data sheet</u>, resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required. **Please include your RD # on the application form under license/certifications.**

WORK LOCATION: Eastgate Public Health Center, 14350 SE Eastgate Way

WORK SCHEDULE: This full time position is overtime eligible. It works a 40 hour work week; Monday through Friday, hours may vary as needed; some rotating evenings and weekends.

PRIMARY JOB FUNCTIONS INCLUDE: This position is responsible for providing direct nutrition services to individuals and groups in a public health setting, in both WIC and MSS clinics. Services are focused on improving the nutrition status of individuals and populations through nutrition assessment, counseling, education, care planning, and evaluation. Work includes assessment of the changing needs of medically and psycho-socially high-risk clients, primarily pregnant and breastfeeding women, infants, and children. The nutritionist is responsible for keeping staff up to date on state WIC requirements, and needs a strong familiarity with the WIC program. The nutritionist is a member of a multidisciplinary team and is responsible for educating and consulting with other team members.

QUALIFICATIONS:

- Bachelor or Masters of Science or MPH in Nutrition, Registered with the Commission of Dietetic Registration (RD). Posses or is eligible for Washington State Certified Dietitian.
- Skilled in providing direct client nutrition services in a health care setting, preferably WIC services.
- Skilled in providing nutrition education in a group setting.
- Skilled in organizing, leading, and facilitating group discussions and staff training.
- Demonstrated ability to refer patients for birth control, STD, HIV/AIDS, and pregnancy options related education.
- Computer skills including proficiency in a Windows environment, and the ability to use drop down menus, point and click software, multiple screens and the ability to enter data with a high degree of accuracy.
- Skilled in maintaining good interpersonal interactions with clients and co-workers as a member of a multidisciplinary public health team with a diverse multi-cultural population.
- Skilled in multi-tasking and working in a fast-paced environment with defined constraints.
- Excellent verbal and written communication skills.

• Must be able to travel within King County to locations that may have limited access to public transportation

DESIRED QUALIFICATIONS:

- Knowledge of CIMS (Client Information Management System) computer software desirable.
- Bi-Lingual Spanish and English preferred.

NECESSARY SPECIAL REQUIREMENTS:

- The selected candidate must pass a through background investigation.
- Employees are required to protect the privacy and security of protected health information as defined in State and Federal Law

UNION MEMBERSHIP: This position is represented by Local #17

CLASS CODE: 8361 SEQUENCE NUMBER: 1839